



New Mexico Prescribed Fire Council Minutes
Wednesday, July 15, 2020



Present: Doug Boykin, Emily Holman, Tim Kirkpatrick, Dave Lasky

A. Welcome and Introductions: Emily Hohman, Chair

- Rx Fire Council Minutes from the last meeting – *Tim had some notes, nothing official - approved*
- Treasurer's report: \$757.11

B. General Announcements and/or new agenda items:

- Bylaw work – *Tim and Emily will finalize and get ready for review and signature*
- Strategic Plan Process – *Decided to go Strategic Planning Lite; one page or less; Emily will get a simple survey together to list what we want to be working on over the next few years*
- Steering Committee Expansion – *Agreed to reach out to Daniel Denipah from Santa Clara and Lawrence Gallegos from Western Landowners Alliance*
- CRFP – *Dave will get draft contract to Boykin to get Don to sign as he was Chair when we started grant*

C. Old Business:

- AFF grant update – *Under Covid-19 standby*
- TRES and other Rx events – *Under Covid-19 standby*
- Rx Trailer – *In Socorro and ready to roll if needed by anyone, just contact Boykin to schedule use*
- HM 42 progress update – *Report completed and submitted to NM Legislature; next step to follow...*
- Development Committee – *No action taken*

D. General Action Items from previous meetings: Check-in on status of each

- Create annual timeline of grant and nonprofit reporting deadlines (Google calendar) – *No action yet*
- Develop 'job descriptions' for officer positions outlining responsibilities – *Officers are responsible to get this done by August meeting*
- Look into using a service to be our Registered Agent in NM – *Done*
- Share/find nonprofit checklist from NM Association of Nonprofits with Steering Committee – *No action*
- Strategic Planning Effort – *See above; possible working meeting this fall to have draft for 2020 annual meeting*
- Move Rx Council files/doc box to Forest Stewards Guild when possible – *Under Covid-19 standby*
- Review DO Insurance issues if needed – *Complete, but we need to look for additional funds for 2021 premium cost - about \$400*

E. Action items from this meeting:

- 1) Review suggested edits to bylaws, compile and bring to next monthly call for approval (Emily)
- 2) CFRP Committee; develop CFRP coordinator job description; send to Boykin to get to Don to sign
- 3) Officers to write descriptions of their positions and send to Emily (Emily, Dave, Tim, Boykin)
- 4) Contact Daniel Denipah and Lawrence Gallegos to see if they want to be on Committee

Adjourn – Motion to adjourn (Boykin), 2nd (Tim)

Next Meeting: August 19th, 2020 at 1:30 pm via conference call