



New Mexico Prescribed Fire Council Meeting Minutes

June 20, 2016

NM State Forestry – Socorro Office

Rx Fire Council Business

- a. Treasurer's Report Presently \$1,640 in the account. Received a check for \$200.0 from ASAP a private contractor for putting their logo on the prescribed fire trailer as a sponsor. Write check to the NM Motor Vehicles for \$85 to license and register the prescribed fire trailer.
- b. Liability Insurance for Board Members – No movement on this item.
- c. Logo and web site for Rx council merchandise – Kenny Rodgers e-store is linked to the NM Rx Fire Council website. Suggestions for additional products featuring NM Rx Fire Council logo are welcomed.
- d. Website update – No update as Doug Cram is on vacation. Website is functioning. Information about the upcoming Chama Rx workshop has been posted on the site.
- e. CFRP Grant status/update – Presently \$14,000 in the account. Check for \$3,800 made out to Jackson Trailers to pay off remainder owed on the Rx Trailer. Need to start ordering items to equip the trailer as to not get into a time crunch with end of the fiscal year (October 1) spending. Will look at the possibility of ordering items through the Silver City Fire Cache.
- f. RX Trailer Status – Trailer is licensed and registered. It has been transported to Kenny Rodgers shop in TorC where NM Rx Fire Council logo and sponsors logos will be put on. We will need to construct shelving and start ordering items to equip the trailer. Also need to finalize the draft rental agreement, and check out form. Set the date of October 1, 2016 for having the Rx trailer equipped and available.
- g. Chama Workshop Planning – Reworked the agenda for the Chama Rx workshop. (See attached document) No change to the date (Thursday July14) and place (Chama Community Center). Mary Stuever will look into finding a caterer to provide lunch. Need to know cost and when they need to have an estimate on the number of folks they will be serving. Still some loose ends with some presenters' availability. Also need to coordinate the IT needs (lap tops, projectors, WIFI availability/passwords, etc.).
- h. Partnership for Firefighter Qualification Program – No movement on this item. The NM Prescribed Fire Council has offered to assist were appropriate.
- i. NMSU Rx Training Workshop – Doug Cram is moving forward with this. Thought is to set up a prescribed fire training workshop at the collage ranch in Corona. This would be set up through NM State University. The NM Rx Fire Council would participate and assist. Idea of tying the use of the Rx fire trailer to participation in the workshop was suggested. Workshop would be in the spring of 2017.
- j. Action Item Capture
 - Mary Stuever will look into finding a caterer to provide lunch for the Chama workshop
 - Need to finalize Chama workshop flyers and agenda and get the word out both locally and state wide. Once finalized post on NM Rx Fire Council website and have a mass emailing to all contacts with instructions to pass along to all that might be interested.
 - Don and Doug will set a date in early July to start ordering items to equip the Rx trailer. Want to be timely and spend out the CFRP grant before the end of the fiscal year.
 - All involved need to look over the draft rental agreement, and check out form for the Rx trailer use. Date of October 1, 2016 is set for the Rx trailer to be operational.

NEXT MEETING: Monday June 27 at 13:30 in the Socorro County Annex Conference Room